

**Saint Helens  
School District 502**

Code: **DJFA**  
Adopted: 9/10/01  
Readopted: 5/14/07  
Orig. Code(s): DLC-AR

**Use of District Credit Cards**

The Board authorizes the superintendent to hold a bank credit card in the name of the district and to issue such cards to designated employees. Approved card holders will be held responsible for maintaining sole possession and security of issued cards at all times.

END OF POLICY

---

**Legal Reference(s):**

[ORS 332.107](#)

[ORS 652.610\(3\)](#)

Or. Gov't Standards and Practices Comm'n, Advisory Opinion 01A-1007 (Aug. 29, 2001).

**Cross Reference(s):**

DJ - District Purchasing