

**Saint Helens
School District 502**

Code: **DN**
Adopted: 12/18/01
Revised/Readopted: 5/14/07; 12/16/15; 8/27/17
Orig. Code(s): DN

Disposal of District Property

Non-expendable property will not be discarded or disposed of by any school employee. Such items will be set aside and reported to the Business Manager through the school principal and or department or program manager. The Superintendent or designee may authorize disposal of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district as delineated in the District's Public Contracting Regulations.

If the district property was purchased with state, federal or private grant funds disposal of the property shall be made as outlined in the grant or by state or federal regulations.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A, 279B](#) and [279C](#)
[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

Cross Reference(s):

DID - Property Inventories