

**Saint Helens  
School District 502**

Code: **FEB**  
Adopted: 3/18/96  
Readopted: 5/14/07  
Orig. Code(s): FEB

**Selection of Architect**

The Board shall employ a registered architect to design the plans of each proposed building, building addition or extensive renovation.

In selecting architects, the following criteria will be considered:

1. Experience in school construction;
2. In special situations, such as facilities for the disabled, evidence of relevant experience;
3. Creative design ability;
4. Technical knowledge to control the design so that the best results are obtained for the least amount of money;
5. Executive and business ability to oversee the proper performance of contracts;
6. Proven ability in all of the major phases of planning and construction: predesign planning, schematic design, design development, bidding, construction;
7. Ability and temperament to work cooperatively with others; willingness to consult with staff on educational specifications;
8. Extent and experience of architectural staff in relation to the scope of the planned project.

The architect shall be selected by the Board on the basis of the above criteria and shall be employed under a contract which meets the current standards of the American Institute of Architects.

END OF POLICY

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**Legal Reference(s):**

[ORS Chapters 279A](#), 279B and 279C      [ORS 455.642](#)  
[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).