

**Saint Helens  
School District 502**

Code: **GACA/ECAAA**  
Adopted: 2/25/02  
Readopted: 5/14/07  
Orig. Code(s): GACA/ECABA

### **Employee Identification Badge System**

The badge system will assist parents and other visitors to school locations in identifying school employees. It is also a part of the district safe schools plan.

Identification badges will be prepared for every district employee. Employees will display the identification badge on an outer garment at all times when performing duties for the district to show identification as a school employee.

A badge system, using a badge with appropriate designation, but without photograph, will be utilized for visitors to schools.

Identification badges are the property of the district and are issued to persons only during the time of their employment. Upon termination of employment, the badge must be returned to the district before final salary payment is received.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)  
[ORS 332.505](#)  
[ORS 192.447](#)