

<h1 style="margin: 0;">Saint Helens School District 502</h1>
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Code: **IKF-AR**
 Revised/Reviewed: 6/23/03; 5/29/07; 4/26/10;
 6/14/10; 12/13/10; 2/08/12;
 3/20/13
 Orig. Code(s): IKF-AR

Graduation Requirements

In order to graduate from the district the following general requirements shall be met:

1. Student shall attend a high school for eight semesters¹;
2. All fees or bills must be paid on or before the day of graduation;
3. Students shall be in attendance at the district or approved district alternative school during the last semester of his/her senior year;
4. When credit deficiencies become evident, a student may make up lost credits in an accredited school other than the district, if these credits have previously been approved by the school principal and if the credits are completed within two years after graduation date of the class in which the student was enrolled.

Specific Credit Requirements

1. A minimum of 24 units of credit shall be required for graduation from the district. These units shall be as specified by the State Board of Education and the district Board. Students transferring into the district from outside the district will receive individual credit evaluation.
2. Unit requirements for graduation shall be designed to develop understandings and skills beyond the minimum standards. They shall provide for enriching opportunities for educational growth and development in all areas of learning, including the academic goals ordinarily associated with the discipline.

Graduation Requirements for St. Helens High School class of 2013, 2014 and beyond:

Subject	Credits	Total Credits
Language Arts LA 9 or LA 9H LA 10 or LA 10H LA 11 or LA 11H LA12 or LA 12H	1 1 1 1	4 (one unit in written comprehension)

¹The district may, however, provide for early or delayed completion of all state and local programs, credit and performance requirement. (See Section V – Graduation Options)

Subject	Credits	Total Credits
Social Studies Citizenship Economics AP U.S. or U.S. History Global Studies	1/2 1/2 1 1	3
Science Biology Science Science Selective	1 1 1	3
Physical Education		1
Health Education		1
Mathematics		3 (2014 graduates at Algebra 1 and higher)
CTE, Arts and/or Second Language		3
Senior Project		.5
Elective Credits		5.5
Total		24 credits

Additional requirements for Graduates of 2013:

Essential Skill:

1. Read and comprehend a variety of text.
2. Write clearly and accurately.

Other:

1. Develop an education plan and build an education profile.
2. Demonstrate extended application through a collection of evidence.
3. Participate in career-related learning experiences.

Additional Graduation Requirements for Graduates of 2014 and beyond:

Essential Skills:

1. Read and comprehend a variety of text.
2. Write clearly and accurately.
3. Apply math.

Other:

1. Develop an education plan and build an education profile.
2. Demonstrate extended application through a collection of evidence.
3. Participate in career-related learning experiences.

Additional Graduation Requirements for Graduates of 2015 and beyond:

Essential Skills:

1. Read and comprehend a variety of text.
2. Write clearly and accurately.
3. Apply math and any additional Essential Skill adopted by the State Board of Education.

Other:

1. Develop an education plan and build an education profile.
2. Demonstrate extended application through a collection of evidence.
3. Participate in career-related learning experiences.

The district shall offer students credit options provided the method for obtaining such credit is described in the student's personal education plan and the credit is earned by meeting requirements described in OAR 581-022-1131.

Academic Honors Diploma

The Board, will grant an academic honors diploma to those students who have maintained a four-year cumulative G.P.A. of 3.4 in a demanding course of study.

The requirements to earn this diploma are listed below:

1. Meet the required number of credits and required courses to earn a diploma.
2. Language Arts - 4 credits: grades 9, 10 and 11 required; grade 12 must have Humanities.
3. Social Studies - 5 credits: to include Humanities.
4. Mathematics - 3 credits: Algebra and above.
5. Science - 3 credits: Biology; Chemistry; and one of the following: AP Biology or Physics.
6. Health Education - 1 credit.

7. Physical Education - 1 credit.
8. Second Language - 2 credits; in one language.
9. Four-year cumulative G.P.A. of 3.4.

Essential Skills Appeal

The district will follow Board policy KL - Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.

Students/Parents may appeal any work sample that they feel meets the requirements set forth by the state within 10 school days after the work has been graded, or prior to the end of the current semester. The last day of classes for seniors, which precedes the last day of school for underclassmen, during second semester, is the deadline for seniors to file an appeal on a work sample administered in the previous 10 school days. The student/parent must follow Board Policy KL - Public Complaints to file an Essential Skills appeal.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic standards for a high school diploma even with reasonable modifications and accommodations. On or after July 1, 2009, a modified diploma may only be awarded to a student who meets the eligibility criteria listed below:

1. Has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
2. Has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students who, while in grade nine through completion of high school, complete 24 credits which shall include:

Subject	Modified Diploma Requirements
English	3
Math	2
Science	2
Social Studies	2
Health	1
PE	1
Career Technical Ed, The Arts or Second Language	1
Electives	12
Total credits required for modified diploma	24

Subject	Modified Diploma Requirements	
Essential Skills required:	Enrolled in grade nine during 2008-09 school year (graduates of 2010): Read and comprehend a variety of text.	Enrolled in grade nine during 2010-11 school year (graduates of 2014): Read and comprehend a variety of text, write clearly and accurately, apply math.
	Enrolled in grade nine during 2009-10 school year (graduates of 2013): Read and comprehend a variety of text, write clearly and accurately.	Enrolled in grade nine during 2011-12 school year or first enrolled in grade nine in any subsequent school year (graduates of 2015 and beyond): Read and comprehend a variety of text, write clearly and accurately, apply math, any additional Essential Skills adopted by the State Board of Education.
Other graduation requirements:	Develop an education plan and build an education profile.	
	Demonstrate extended application through a collection of evidence.	

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an IEP, any modifications to work samples must be consistent with the requirements established in the IEP. Modifications are changes to the achievement level, construct, or measured outcome of an assessment. This means that IEP or school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard.
2. For a student not on an IEP, any modifications to work samples must have been provided to the student during his/her instruction in the content area to be assessed, and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a 504 Plan may not receive a modified OAKS assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school. A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working towards a modified diploma should work towards one when the student is less than two years from anticipated exit from high school if the documented history has changed.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:
 - a. Two credits of mathematics;
 - b. Two credits of English;
 - c. Two credits of science;
 - d. Three credits of history, geography, economics or civics;
 - e. One credit of health;
 - f. One credit of physical education;
 - g. One credit of the arts or a second language.
2. Have a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
3. Have a documented history of a medical condition that creates a barrier to achievements; and
4. Participate in an alternate assessment beginning no later than grade six and lasting for two or more assessment cycles; or
5. Have a serious illness or injury that occurs after grade eight, that changes the student's ability to participate in grade level activities and that results in the student participating in alternate assessments.

Alternative Certificates

Alternative certificates will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards for a regular high school diploma, a modified diploma or an extended diploma with reasonable modifications and accommodations. Alternative certificates will be awarded based on individual student needs and achievement if the student meets the minimum credit requirements established by the district. A student who receives an alternative certificate will have the option of participating in a high school graduation ceremony with the student's class.

Graduation Options

Definitions:

“Early graduation” means the completion of all requirements for graduation in less than 12 years.

“Delayed graduation” means the completion of all requirements for graduation in more than 12 years.

Rationale: Increasingly diverse learning opportunities for high school students now make it possible for some students to complete graduation requirements in less than 12 years. Conversely, more than 12 years of school experience may be equally desirable for some students.

The following are options that allow for early and delayed graduation from high school:

Option #1 - Early Graduation from high school may be permitted when the following have occurred:

1. Early Planning and Qualification. Students planning to apply for early graduation shall file a plan for early graduation by May 1 of their junior year. It is the intent of the early graduation policy to allow students to move to another level of education - academic, business, technical, when such movement seems beneficial. Applicants will be screened carefully before being allowed to qualify for early graduation.
2. A formal application, with a detailed plan indicating the education or vocational purpose to be achieved by the early exit; the written agreement of the parents, counselor, student, and any other agencies or institutions directly involved in the plan, shall be fully completed prior to presentation to the high school principal.
3. Unit requirements and program completion shall be specified in the plan, with appropriate time schedules leading to the completion of the plan. Students will be required to complete the regular graduation requirements in case the student is unsuccessful or unwilling to pursue the early graduation program as planned. Not more than three units of credit may be applied to early graduation from optional credit programs available in the district.
4. All costs for completion of this district option shall be borne by the parent and/or student.

Option #2 - Delayed Graduation from high school may be permitted when the following have occurred:

1. The desire on the part of the student and his parents to demonstrate further development in breadth or depth in meeting graduation requirements may be accomplished by filing a plan not later than the end of the 11th grade.
2. The plan shall contain a formal application, with the details setting forth the reasons for the delayed graduation request; the written agreement of the parents, counselor, student, and any other party or agency directly involved in the plan shall be fully completed prior to presentation to the high school principal. Applicants will be screened carefully before being allowed to apply for delayed graduation.
3. Unit requirements, with appropriate timetables for completion, shall be specified in the plan.
4. Students may apply for delayed graduation for the purpose of meeting district requirements or upon return to school following an interrupted schooling.
5. Students will be required to complete the regular graduation requirements.
6. All costs for completion of this district option shall be borne by the parent and/or student.

Saint Helens School District 502
474 N 16th Street
Saint Helens, Oregon 97051-1398

Application For: Early Completion of Graduation Requirements or College Courses Completion

Date: _____

I, _____, in accordance with district school policy do hereby petition St. Helens high School to permit me to complete graduation requirement by , 20 ____. The accompanying proposal has been reviewed by me with my school counselors, and with my parents.

Student's Signature

We the parents of the above named student, have reviewed the proposal, give it our approval, and approve the filing of this petition.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

This plan for early completion of graduation requirements has been examined in accordance with school policy and procedures. It is recommended that the plan and petition be approved as submitted.

Guidance Person

Date

High School Principal

Date