

**Saint Helens
School District 502**

Code: **JKA/IGDGA**
Adopted: 8/23/99
Readopted: 5/29/07
Orig. Code(s): JKA/IGDGA

Student-Run Enterprises/Activities

Prior approval will be secured from the Board for any student-run enterprise or business. A business plan will be developed which includes:

1. The purpose of the activity or business;
2. Name of a school advisor;
3. Source(s) of revenue;
4. A tracking and reporting system for cash flow;
5. Means for inventory control;
6. A budget for the first year of operation;
7. Site council approval;
8. Purchasing procedures;
9. Tracking and acknowledgment of donations;
10. A plan for an annual evaluation of the enterprise or activity;
11. Provision for response to compliance issues associated with grant(s);
12. A means to ensure quality control for any product or service;
13. A six month review presented to the Board.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)