

**Saint Helens  
School District 502**

Code: **KN/JHFE-AR(2)**  
Revised/Reviewed: 4/13/10; 11/26/12

**Abuse of a Child Investigations Conducted on School Premises**

Any investigation of abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Department of Human Services or law enforcement would like to interview a student at school, the administrator must request that the investigating official provide the information below. Failure to meet one of the five criteria may result in the administrator's refusal to allow the student interview on school property.

I, \_\_\_\_\_ (name) of \_\_\_\_\_ (agency)  
declare that I have the authority to conduct this student interview based on the following:

1.  Warrant (attach copy)
2.  Court order (attach copy)
3.  Exigent circumstances (briefly describe): \_\_\_\_\_  
\_\_\_\_\_
4.  Parental consent  
Parent or guardian's name: \_\_\_\_\_  
Date consent granted: \_\_\_\_\_
5.  This interview is not considered a "seizure" pursuant to state and federal law.

\_\_\_\_\_  
Signature of interviewer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of student to be interviewed

\_\_\_\_\_  
Date of interview

Student not available for interview

\_\_\_\_\_  
Name of school official  
(administrator/designee) receiving this form

Student refused to be interviewed

This form should be placed in a separate file and not in student's educational record file.