

**South Wasco County
School District 1**

Code: **EEBB-AR**
Revised/Reviewed: Unknown; 12/11/13
Orig. Code(s): EEBB-AR

Student Transportation in Private Vehicles
Student "Itinerary Change"

When district students are to be picked up from school-related activity by someone other than their parents/guardians, advance written permission (i.e., administrative regulation EEBB-AR - Student Transportation in Private Vehicles - Student Itinerary Change Form) shall be considered the most desirable mode of communication among staff, parents/guardians and students. However, because of the urgency involved in some unplanned instances and the geographical difficulties that prevail, telephone messages or on-the-spot oral communication will be accepted as permission when a staff member talks personally with the parent/guardian/designee involved and confirms this communication in writing on the form below. (To be provided to secretarial, teaching and coaching personnel.)

Resulting from a communication with the parent(s)/guardian(s) of the following student(s), the staff member or volunteer driver named below has the South Wasco School District's/parent(s)/guardian(s) permission to transport the following student(s) as specified:

Name of driver: _____

Name(s) of student(s): _____

Destination date: _____

District Approval

Signature of school representative: _____

Date: _____

Optional Driver Verification

(by superintendent/designee)

I hereby verify that I am fully covered by at least the minimal automobile liability insurance required by the state of Oregon DMV.

Driver's signature: _____

Date: _____