

**South Wasco County  
School District 1**

Code: **IICA-AR**  
Revised/Reviewed: 7/25/97; 12/11/13  
Orig. Code(s): IIC/IICA-AR

**Field Trips**

The Board recognizes that student outings and/or field trips can be an excellent experience in the learning process. To enable each experience to be most meaningful for the students and have the greatest safety possible, therefore:

1. All outings and field trips be approved in advance by the principal. Transportation for the field trip is to be arranged and/or approved by the superintendent.
2. Parental/Guardian permission slips must be obtained from each student.
3. If the field trip is to consume more than the regular class period, turn in a list of student affected three days in advance. This list will go to all teachers.
4. An itinerary of each trip and a student list is to be filed with the office indicating reasonable measures for adequate and sustained supervision. Supervision will be provided from the time of departure and the return to the school.
5. Students and parents are to be briefed on rules and regulations covering the trip.
6. Parents are adequately notified of the approximate time of departure and return.
7. If an emergency occurs, the principal is to be notified by telephone and advise his/her of the nature of the emergency and secure consultation and advice.
8. No conduct will be permitted on field trips that is not permitted in normal school activities.