

<h1 style="margin: 0;">Treasure Valley Community College</h1>
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Code: **DPB-AR**  
 Adopted: 12/18/07  
 Readopted: 10/14/09  
 Orig. Code(s): AR 300-34

## Early Aid Advance Application

Treasure Valley Community College disburses financial aid to student accounts on the third Tuesday of each term. For some students the amount of financial aid disbursed exceeds the amount owed to the College for tuition, fees, etc., resulting in “excess funds” being available to the student. If a student expects to have excess funds available to them for disbursement on the third Tuesday of the term, they can request a one-time disbursement of up to \$500.00 to be provided to them via the College Early Aid Advance application process maintained in the College business office. Any approved advance amount will be reduced from the excess funds available after the third Tuesday of the term. This advance is made interest free if all Early Aid Advance terms are met. To apply for an Early aid Advance, please complete the following information and submit your request to the Student Services Center (applications may take up to three working days to process for payment).

Each student may request only one Early Aid Advance per quarter. Early Aid Advances are disbursed twice each quarter, once on the first Monday of the first week of the quarter and once on the first Monday of the second week of the quarter. Early Aid Advance applications must be submitted by the Friday before the Monday disbursement in order to be included in the following Monday disbursement. Incomplete applications or applications not received by the deadline will not be processed. Early Aid Advance checks will be available to students after 3:00 p.m. on the Monday of disbursement.

**Student Information** (please print clearly):

TVCC Student ID -or- Social Security Number \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Home) \_\_\_\_\_ Phone (Work) \_\_\_\_\_ Phone (Cell) \_\_\_\_\_

TVCC email address: \_\_\_\_\_@students.tvcc.cc

**Early Aid Advance Reason** (please explain reason for advance):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Early Aid Advance Request:**

Term: Fall \_\_\_\_\_ ; Winter \_\_\_\_\_ ; Spring \_\_\_\_\_

Early Advance amount (not to exceed \$500.00 or student’s expected excess disbursement amount, which is smaller):

\$ \_\_\_\_\_

**Important:** Any amount received via the Early Advance process will be reduced from the financial aid disbursement which occurs on the third Tuesday of each term.

**Early Aid Advance Loan Obligation:**

For value received, I promise to pay to Treasure Valley Community College (TVCC) the above principal balance together with late fees and costs as provided below. If any payment is not made when due: (a) a late fee of \$25.00 will be assessed on the first day following each payment due date; (b) the entire unpaid balance and late fees shall immediately become due and payable (c) food and housing services will be terminated; (d) I will be placed on "HOLD" and will not be able to receive grades or transcripts; (e) this Early Aid Advance loan will be assigned to a collection agency and I may be reported to a credit services bureau; and (f) I will not be eligible for further installment payment plans. The above rights and remedies are cumulative and not exclusive. TVCC's failure or delay to exercise any rights or remedies under this Early Aid Advance loan shall not constitute a waiver to otherwise demand strict compliance with any provision of this Early Aid Advance loan.

Whether or not any court action is involved, all expenses, fees, attorney fees and actual collection costs incurred by TVCC in an attempt to collect funds due under this Early Aid Advance loan shall become a part of the unpaid principal balance and payable on demand. When expenses, fees and collection costs become a part of the unpaid principal balance, I understand my debt to TVCC may increase substantially. In the event legal action is instituted for the collection of this Early Aid Advance loan, the prevailing party shall be entitled to recover, at trial and on appeal, reasonable attorney fees and costs.

The undersigned, successors and assigns waive presentment for payment, notice of dishonor, protest, and diligence in collection, and consent that the time of payment on any part of this Early Aid Advance loan may be extended by the holder without otherwise modifying, altering, releasing, affecting or limiting their liability.

EARLY AID ADVANCE LOAN: Payment in full is appreciated prior to due dates. Your signature below means that you have read, understand, and agree to the terms and conditions of this Early Aid Advance loan.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Questions or Early Aid Advance loan status 541-881-8822 Ext. 207**

**Submit completed forms to:**

**By Mail:** Treasure Valley Community College  
Business Office  
650 College Blvd  
Ontario, OR 97914

**In Person:** Treasure Valley Community College  
Student Services Center  
650 College Blvd  
Ontario, OR 97914