

## **Designating and Training Campus Security Authorities**

### **Purpose**

The purpose of this policy is to establish a process by which Treasure Valley Community College (the “College”) designates and trains Campus Security Authorities (“CSAs”) in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. § 1092(f)) (the “Clery Act”) and its implementing regulations.

### **Policy**

It is the policy of the College to comply with the Clery Act at all College locations, including through the proper designation and training of CSAs, as that term is defined in the Clery Act and related regulations.

### **Definitions**

CSAs are individuals at the College who, because of their function for the College, have an obligation under the Clery Act to notify the College of alleged Clery Crimes that are reported to them in good faith, or alleged Clery Crimes that they may personally witness.

“Clery Crimes” are defined by the Clery Act as any of the following: (1) Murder/Non-Negligent Manslaughter; (2) Negligent Manslaughter; (3) Rape; (4) Fondling; (5) Incest; (6) Statutory Rape; (7) Robbery; (8) Aggravated Assault; (9) Burglary; (10) Motor Vehicle Theft; (11) Arson; (12) Arrests and referrals for disciplinary action for any of the following: (a) Liquor Law Violations; (b) Drug Law Violations; and (c) Carrying and possessing illegal weapons; (13) Hate Crimes, including Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that are motivated by bias (14) Dating Violence; (15) Domestic Violence; and (16) Stalking.

“Clery Geography” includes the College’s campuses, public property within or immediately adjacent to its campuses, and non-campus buildings or property that the College owns, leases or controls. The College’s Clery Geography is outlined on a map maintained by the Office of Compliance.

### **Procedure for Designating and Training CSAs**

*Common examples of CSAs include (but are not limited to):*

- Security personnel
- An administrator of students
- Athletic Directors
- Athletic Coaches
- Faculty advisors to student organizations
- Resident Assistants/Advisors
- Coordinators of Student Affairs
- Title IX Coordinators

## **Employee and Non-Employee/Volunteer CSAs**

Each employee and non-employee/volunteer CSA shall complete training with respect to the Clery Act, the College's Clery Act compliance policies and procedures, and the responsibilities of a CSA ("CSA Training"). CSA training shall educate CSAs about the history of the Clery Act, Clery Crimes, Clery Geography, when and how to report allegations of Clery Crimes, and the College's timely warning and emergency notification processes.

With respect to employee CSAs, the College's Office of Compliance shall be responsible for designating CSAs within their respective units.

## **Student Organization Advisor CSAs**

By January 31 of each year, each student organization recognized by the College shall provide the Office of Compliance with the name of the organization's advisor. If an organization's advisor changes, the organization must notify the Office of Compliance of the change as soon as practicable. The Office of Compliance will designate such individuals as CSAs. The Office of Compliance will make CSA training available to each designated student organization advisor.