

Treasure Valley Community College

Code: **GBI**
Adopted: 10/20/98
Revised/Readopted: 10/14/09; 2/15/11; 10/18/16
Orig. Code(s): 401-9; 402-3

Gifts and Solicitations

Soliciting Funds or Business on Campus

Prior approval must be obtained from the Vice President of Student Services before an individual or group may solicit funds or business from students or employees on campus. This policy is not to be interpreted as restricting normal business or approved solicitation by campus organizations or transactions with the College or bookstore such as sales of school supplies, books, etc.

Pecuniary Interest in Contracts; Gratuities

No employee of the College shall have a pecuniary interest in any contract for supplies or services for the College unless recommended by the appropriate supervisor, authorized by the President and approved by the Board of Education.

No employee of the College may accept directly or indirectly, a substantial (as defined by Oregon Revised Statute (ORS) 244.040 code of ethics; prohibited actions; honoraria) rebate, service, gift, compensation, money, promise or contract for future compensation from any person or organization to whom a promise or purchase order is awarded in which the college has an interest, nor shall such persons further their personal gain by confidential information gained as a College employee.

Employees Accepting Gifts

Employees shall not accept personal gifts¹ from students, vendors or other interested persons when such gifts reasonably have the appearance of impropriety.

END OF POLICY

¹“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.

Legal Reference(s):

[ORS 244.010](#) to-244.400

[ORS 339.880](#)

[OAR 584-020-0000](#) to-0045

[OAR 199-005-0005](#) to-199-020-0020

Cross Reference(s):

BBF - Board Member Standards of Conduct

GBC - Outside or Secondary Employment

KJ - Vendor Policy

KJA - Campus Posting Guidelines