

Curriculum Development

The Board recognizes that to improve the quality of educational programs and to respond to changing societal and community needs, it cannot permit the curriculum to remain static. The Board deems it essential that the College develop and implement an instructional management system which will modify curricula to meet changing needs and ensuring quality educational programs. To this end, the Board of Education directs the President and the Academic Council to establish procedures for program and curriculum development.

These procedures shall include:

1. Appropriate involvement of the faculty, administration and Academic Council regarding program and curriculum development. The primary responsibility for the development, modification and inactivation of curriculum resides with the faculty and the recommendation of the Academic Council.
2. Educational program development, substantive modification, revitalization and discontinuation is approved by the Board of Education with the recommendation of the Academic Council.
3. A process for budget analysis.
4. Regular review and justification of programs and courses.
5. Consideration of labor market and other relevant information for career and technical programs.
6. A mechanism to periodically report curriculum changes and results of program review to the Board of Education for the purpose of institutional decision-making.

A program review will include reliable data collected through a comprehensive assessment of needs. The assessment should include, but is not limited to: evaluation of student performance using appropriate measurement tools and procedures; student enrollment trends; employment surveys; and surveys of student perceptions.

Academic Council recommendations shall be reviewed by all appropriate Governance Councils, Executive Council, Administrative Leadership Team and then forwarded by the President to the Board for action.

All new program additions, deletions or changes accepted by the Board shall be subject to State Board of Education approval.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(3\)](#)
[ORS 341.425](#)

[OAR 589-006-0050](#)
[OAR 589-006-0100\(1\)](#)
[OAR 589-006-0150](#)
[OAR 589-006-0200](#)
[OAR 589-006-0300](#)
[OAR 589-006-0350](#)
[OAR 589-006-0400](#)

OR DEP'T OF COMMUNITY COLLEGES AND WORKFORCE DEV., COMMUNITY COLLEGE HANDBOOK & PLANNING GUIDE.
DEPARTMENT OF COMMUNITY COLLEGE AND WORKFORCE DEVELOPMENT, ADULT CONTINUING EDUCATION CATALOG.