

### **Retention Rate Information**

The College administration will be responsible for ensuring the development and implementation of a process of retention rate information as per [34 C.F.R. § 668.41\(d\)\(3\)](#).

The process will be uploaded to *my.tvcc.cc* and stored in *TVCC Process and Procedures*. The process will be reviewed and updated by the administrator in charge of the Office of Institutional Effectiveness (or designee) and appropriate training on the process will be provided to the affected TVCC faculty and staff.

The retention rate information will be based on the rate reported to the Integrated Postsecondary Education Data System (IPEDS).