

Union School District 5

Code: **EEACD-AR**

Adopted: 1/8/92

Revised/Readopted: 9/8/04

Orig. Code(s): EEAE-AR

Use of District Activity Vehicle for Student Transportation

The following requirements must be met for transportation of students in private vehicles:

For the drivers:

- School activity use only;
- At least 21 years of age;
- Possess a valid driver's or Class 1, 2, 3 or 4 license, or have a commercial Class C;
- Possess a valid first-aid card within 120 days of first use of Type 10 vehicle;
- Pass a criminal record check, licensed teachers are exempted (Use form 581-2282);
- Receive training (extent locally determined on: emergency procedures, evacuation, pretrip inspection, and other driver rules; e.g., accident reports, laws and limitations);
- Be judged by local officials to have the ability to operate a Type 10 vehicle safely and perform related duties;
- Be maintained on an approved drivers list at the Department of Education;
- Operate the vehicle in accordance with driver rules prescribed in OAR 581-53-545;
- Report driving and criminal convictions as required in OAR 581-53-015(6);
- Report accidents as required in OAR 581-53-006 (within 15 days).

To and from school use (Same rules as above plus the following):

- Pass a behind-the-wheel test;
- Demonstrate knowledge of laws and regulations applicable to Type 10 vehicles used for "to and from" transportation (keep records locally);
- Complete a pretrip inspection prior to each trip. Person does him/herself.

Occasional/Emergency use provision (for the driver, not the car):

- May not operate a Type 10 vehicle more than three times in any fiscal year (July 1 - June 30);
- Be judged competent by an authorized official;
- May not transport students to and from school on a regularly scheduled route.

Construction, equipment and inspection requirements for the vehicle:

- Have a maximum capacity of 10 person (including the driver) unless operating in accordance with OAR 581-53-545(1). Transition rule expired January 1, 1990;
- Be manufacturer's standard construction;
- Have a maximum gross vehicle weight rating of not more than 10,000 lbs.;
- Carry a 24 unit first-aid kit (see exceptions: OAR 581-53-545(3) (A and B));
- Carry D.O.T. approved triangle road reflectors;

- Be equipped with Oregon-approved seat belts at each seat position (ORS 815.055);
- Annual inspections in accordance with OAR 581-53-008 (1 and 2).

If you have any further questions, contact the person in your district who is responsible for student transportation. He/She should be aware of these regulations and have all the forms that have been prepared to aid compliance.