

Union School District 5

Code: **KG-AR(2)**
Adopted: Unknown
Revised/Readopted: 9/8/04
Orig. Code(s): KG-AR(2)

Application for Use of District Facility

I. Completed By Applicant: (Reverse Side of Form also to be Completed by Applicant)

(Applicant - organization or individual) (Date of application)

(Name of school or facility desired) (Room or area to be used)

Activity is: One time only Weekly Semi-weekly Monthly Semi-monthly

Time: ____M. to ____M.; Day of week: _____; Date (if one time only): _____

If weekly or monthly, specify - Date Starts: _____, 20__; Date Ends: _____, _____

Describe activity: _____

Admission charge or fee paid by participants: _____

Proceeds will be used for: _____

Equipment needed: _____

Supervisor in charge of the activity at the school facility will be:

(Name) (Address) (Phone)

IN CONSIDERATION OF THE DISTRICT'S GRANTING THE PERMISSION ABOVE REQUESTED, THE APPLICANT HEREBY BINDS ITSELF TO THE TERMS AND CONDITIONS PRINTED ON REVERSE SIDE OF THIS APPLICATION.

-----**(SIGNATURE NECESSARY ON REVERSE SIDE - READ BEFORE SIGNING)**-----

II. COMPLETED BY PRINCIPAL:

Classification of applicant: _____. Will facility be used on regular school day? _____. If not, can arrangements be made for an appropriate school employee or responsible adult to supervise the use of the facility? _____

I have examined the application and, in accordance with district policy, recommend that the application be: Approved _____
Not Approved _____

Remarks: _____

Principal's Signature: _____

III. COMPLETED BY SUPERINTENDENT'S OFFICE:

Application: Approved _____ Not Approved _____
Estimated Charges: Custodial Labor: _____ Building Use Charge: _____
Cafeteria Labor: _____ Utility Charge: _____
Technician Labor: _____ Food Supplies: _____
Kitchen Use: _____

Special Instructions: _____

Copies of approval letter to: _____

TERMS AND CONDITIONS

In consideration of the school district's granting permission to applicant to use its facility as requested, applicant is bound by the following terms and conditions:

1. Applicant shall be solely responsible for loss or damage to property or injury or death of any person or persons arising out of or connected in any way with the use of district facilities by the applicant;
2. Applicant accepts the facilities, including the premises and equipment, in the condition then existing, and expressly releases the district, its directors, officers, agents, employees and representatives, from any and all claims, damage loss, expense or causes of action or causes of suit, arising out of or resulting from the use of the facilities by the applicant;
3. Applicant hereby agrees to indemnify and hold harmless, the district, its directors, officers, agents, employees and representatives, from and against any and all claims, loss, damage, expense, injury or death and from all causes of action or causes of suit, and from all costs and expenses, including attorneys' fees, connected therewith, arising out of or connected directly or indirectly with the use of the facility by applicant, however and wherever caused, and whether or not caused by any negligence on the part of the district or the condition of the premises or facility;
4. Applicant shall pay the usual fees and charges applicable to such use as established by the district;
5. Applicant shall reimburse the district for all damages to the premises or property resulting from such use other than ordinary wear and depreciation;
6. Applicant agrees to conform to all rules and regulations of the district, a copy of which has been received by applicant;
7. Applicant shall provide adequate supervision and shall be responsible for any improper conduct of the audience, both individually and collectively, while on district premises or utilizing the district facilities;
8. Applicant agrees that the use of the facilities and this permit shall be revocable by the district at any time at the option of the district.

Address: _____

Name of Applicant

Phone: Home _____
Business: _____

By _____
Name Title