

# Warrenton Hammond School District 30

Code: **BBAA**  
Adopted: 9/11/89  
Readopted: 09/14/10  
Orig. Code(s): BBAA

## **Individual Board Member's Authority and Responsibilities**

An individual Board member exercises the authority and responsibility of his or her position only when the Board is in legal session.

No member of the Board has the authority to act in the name of the Board unless so authorized by specific motion of the Board. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as his or her own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, and gained by participating in Board professional activities.

Members of the Board will adhere to the following procedures in carrying out the responsibilities of Board membership:

1. Request for Information – Any individual member of the Board who desires a written report or a survey prepared by the administrative staff will make such a request to the superintendent. A copy of such material will be sent to each member of the Board. Requests for reports or information which require additional expense to the district must be submitted to the Board for consideration.
2. Requests for Legal Opinions – Any member of the Board may request a legal opinion. Such request shall be made through the superintendent. If the legal opinion sought involves the superintendent's employment or performance, the request shall be made to the Board chair.
3. Action on Complaints or Requests Made to Board Members – When Board members receive complaints or requests from staff, students, parents or other members of the public, the complainant shall be referred to the staff member(s) involved, or to the appropriate administrator.
4. Board Member's Relationship to Administration – Individual Board members will become informed about the educational program of the district, may visit schools or other facilities to gain information, and may request information from the superintendent, but will not intervene in the administration of the district or its schools.
5. Contracts, or Agreements, Made By Individual Board Members

Contracts, or agreements, made by individual Board members without authority of the Board are not valid.

## END OF POLICY

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### **Legal Reference(s):**

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

### **Cross Reference(s):**

BHD - Board Member Compensation and Expense Reimbursement

DFA - Admissions to District Activities