

**Warrenton Hammond
School District 30**

Code: **BBC**
Adopted: 9/11/89
Readopted: 09/14/10
Orig. Code(s): BBC

Board Member Resignation

The Board believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent to serve reflects his or her intention to serve a full term of office.

When a member decides to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for the continuity of the Board business. Board members resigning their positions should present such resignation in writing to the Board chair no later than 30 days before the effective date of the resignation so that the Board may appoint and orient the replacement member in a timely manner.

The Board will announce the resignation and declare the vacancy at that time.

The Board will determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

END OF POLICY

Legal Reference(s):

[ORS 236.325](#)
[ORS 332.030](#)

Cross Reference(s):

BBE - Vacancies on the Board