

**Warrenton Hammond
School District 30**

Code: **IGDG**
Adopted: 2/14/94
Readopted: 01/11/11
Orig. Code(s): IGDG

Student Activity Funds

Student activity funds shall be defined as those funds which include all monies raised or collected by and/or for district approved student groups, excluding those monies budgeted in the general fund.

Student activity fund monies shall be collected and expended for the purpose of supporting the school's co-curricular activities program.

Co-curricular activities are comprised of the group of district sponsored activities, under the guidance or supervision of qualified adults, designed to provide opportunities for students to participate in such experiences on an individual basis, in small groups or in large groups – at school events, public events or combination of these – for motivation, enjoyment and/or improvement of skills.

The principal shall be responsible for administration of the building's student activity funds.

The student-treasurer of the school recognized student government organization may serve as a representative of that organization in partial administration of the building's student activity funds.

All student activity fund monies shall be receipted and deposited into a bank account, according to district policy/procedures and accounting procedures, administered by the designated employee in each school office.

All student activity fund expenditures must be approved by the building principal.

All expenditures from the general account of student activity funds shall be expended to benefit the student body as a whole and must also be approved by the school-recognized student government organization and its adviser, if such organization exists.

All expenditures from a specific account of student activity funds related to other school-recognized student groups shall be expended to benefit the specific club or organization, and in so far as possible, to benefit those students currently in school who have contributed to the accumulation of those funds. All expenditures from a specific account of student activity funds related to other school recognized student groups must be approved by the members of that organization and their staff adviser. Each student organization shall maintain minutes of meetings with copies to the principal.

All activity accounts will be audited.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.441 - 328.470](#)

[OAR 581-022-1660\(2\)](#)