

Willamette Education Service District

Code: **DDA**
Adopted: 7/8/03
Readopted: 7/12/05; 5/10/04;
6/09/09; 2/23/10

Local Service Plan

The ESD shall provide services to component districts in accordance with a Local Service Plan developed by the ESD and component districts. The plan must be adopted by the Board and developed to meet the following ESD service goals:

1. Assist component districts in meeting the requirements of state and federal law;
2. Improve student learning;
3. Enhance the quality of instruction provided to students;
4. Provide professional development to component district employees;
5. Enable component district and their students to have equitable access to resources; and
6. Maximize operational and fiscal efficiencies for the component districts.

The Local Service Plan must also include services as required by state and federal law, and in the following areas:

1. **Special Needs Students:** The Local Service Plan must include programs for children with special needs, including special education services, services for at-risk students and professional development for employees who provide these services.
2. **Technology Support:** The Local Service Plan shall include technology support for component school districts and individual technology plans for each district. The ESD will provide technology infrastructure services, data services, instructional technology services, distance learning and professional development for employees who provide technology services.
3. **School Improvement Services:** The Local Service Plan will include improvement services for component school districts, including the following:
 - a. Services designed to support component districts in meeting the requirements of state and federal law;
 - b. Services designed to allow the ESD to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component districts;
 - c. Services designed to support and facilitate continuous school improvement planning;
 - d. Services designed to address district-wide behavior and climate issues;
 - e. Professional technical education; and

- f. Professional development for employees who provide school improvement services.
4. **Administrative and Support Services:** The Local Service Plan must include administrative and support services for component districts, including services designed to consolidate component business function, liaison services between the Department of Education and component districts and registration of children being taught by private teachers, parents or legal guardians.
5. **Other services:** Required under ORS 339.005 to 339.090 or services designed to meet regional needs.
6. An ESD may provide entrepreneurial services and facilities to noncomponent district and other public and private entities pursuant to ORS 334.185.

The Local Service Plan may include other services designed to meet regional needs. The Local Service Plan shall contain annual performance measures for the ESD.

The ESD Board shall annually adopt a Local Services Plan. The Local Service Plan shall be approved on or before March 1 by resolution of at least two-thirds of the eligible component districts Boards which have at least a majority of the students included in the average daily membership of the ESD, as determined by the reports of those districts for the preceding years. Implementation of the Local Service Plan shall be July 1 following the March 1 approval. If the component districts approve an amendment to the Local Service Plan, the ESD Board may amend the Local Service Plan that has been previously adopted by the Board and approved by the component districts. An amendment to the Local Service Plan may be done anytime.

The ESD may provide the services required by the Local Service Plan through the staff of the ESD. In addition, the ESD may provide the required services through the operation of a public school, public charter pursuant to ORS chapter 338, an alternative school or a preschool. The ESD may also provide the required services in cooperation with another education service district or with a school district and may also contract with a public or private entity for the provision of services.

The ESD Board may provide funds to component school districts to provide the services required in the Local Service Plan in lieu of those districts receiving services from the ESD. The ESD Board will collaborate with component districts that request funds in lieu of receiving services from the ESD. The ESD Board will receive and consider recommendations from a subcommittee of component district superintendent's prior to the ESD Board's final approval/denial of component district requests for funds.

The ESD may provide entrepreneurial services and facilities to public and private entities and to school districts that are not component districts of the ESD if the services are part of the Local Service Plan, are provided pursuant to a business plan and if the primary purpose of the services is to address a need of component districts. The ESD shall submit potential entrepreneurial services and facilities, including costs, benefits and funding sources, to component districts of the ESD but that receive entrepreneurial services or use such facilities may not be included in the computation of the percentage required by ORS 334.175. Entrepreneurial services and facilities may be provided under contract or on a reimbursable basis. ESD expenditures for these services and facilities shall be limited to the funds received for the purposes specified and are not subject to the Local Budget Law. Budget estimates of such expenditures must show the estimates of funds receivable as offsetting revenue. The ESD shall submit an annual report to the component districts.

The ESD shall expend at least 90 percent of all amounts received from the State School Funds and at least 90 percent of all local revenue, as defined in ORS 327.019, on services and programs that have been adopted by the Board in the Local Service Plan and approved by resolution of two thirds of the Boards of the component districts enrolling at least a majority of the students within the ESD.

END OF POLICY

Legal Reference(s):

[ORS 334.005\(4\)](#)

[ORS 334.175](#)

[ORS 334.177](#)

[ORS 334.185](#)

[ORS 339.005 to-339.090](#)

[OAR 581-024-0285](#)