

**Willamette Education  
Service District**

Code: **DL**  
Adopted: 7/8/03  
Readopted: 7/12/05; 4/06/10  
Orig. Code(s): None

**Payroll**

Preparation of payroll, including time schedules and payroll periods, will be done in accordance with each employee's collective bargaining agreement/group agreement with the ESD. Employee health, accident, dental and other types of insurance will be provided as outlined in the agreements. Mandatory payroll deductions will be withheld as required by state and federal law.

No other automatic deductions except those required by law will be made from an employee's pay without authorization of the Board.

END OF POLICY

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**Legal Reference(s):**

[ORS 243.650\(10\), \(16\)](#)  
[ORS 243.666](#)  
[ORS 243.820 - 243.830](#)  
[ORS 334.125\(5\)](#)  
[ORS 652.110](#)  
[ORS 652.120](#)  
[ORS 652.610](#)

**Cross Reference(s):**

DLBA - Tax Sheltered Annuities and Deferred Compensation/Payroll Deductions