

## **Student Transportation in Private Vehicles**

Transportation of students will be by the ESD's transportation system or by an ESD employee's vehicle, properly insured, except as provided as follows.

Parents, employees, and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other ESD activities if the following conditions have been met prior to the activity:

1. The appropriate ESD administrator has approved the activity;
2. A permission slip signed by the student's parent(s) for all ESD activities, or a permission slip for a specific ESD activity has been received by the appropriate ESD administrator or his/her designee granting permission for the student to participate in the field trip/activity and to ride in a privately-owned vehicle;
3. The parent, employee, or other adult driving the vehicle is properly licensed to drive and has provided proof of insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by the ESD;
4. The vehicle contains an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person who weighs over 40 pounds and who is under four feet nine inches and under eight years of age must be properly secured with a child safety system that elevates the person so that a safety belt or harness properly fits the person<sup>1</sup>. A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. Training in the proper installation and use of child safety system may be required. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.

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<sup>1</sup>"Proper fit" means the lap belt of the safety belt or harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

The ESD will develop procedures to implement this policy.

END OF POLICY

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**Legal Reference(s):**

[ORS 801.455](#)

[ORS 811.210](#)

[ORS 811.215](#)

[ORS 815.055](#)

[ORS 815.080](#)

[OAR 735-102-0010](#)

**Cross Reference(s):**

EIA - Insurance Programs

IICA - Off Campus Student Activities/Field Trips