

Willamette Education Service District

Code: **EH**
Adopted: 7/8/03
Readopted: 9/12/05; 08/12/08; 7/27/10
Orig. Code(s): None

Electronic Data Management

The Superintendent will provide for the preparation and maintenance of ESD records and reports and other records and reports as are required by law.

Electronic records will be kept in accordance with administrative regulations as prescribed in administrative regulation EH-AR – Electronic Data Management.

The ESD will comply with Oregon Revises Statutes, Oregon Administrative Rules and federal laws and regulations concerning the custody and maintenance of public records.

END OF POLICY

Legal Reference(s):

[ORS 192.001 - 192.505](#)

[ORS 192.650](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[OAR 166-405-0010](#) to [166-415-0010](#)

[OAR 581-015-0055](#)

[OAR 581-022-1610](#)

[OAR 581-022-1660](#)

[OAR 581-023-0006](#)

[OAR 581-053-0008](#)

Cross Reference(s):

CM - ESD Annual Accountability Report

DIC - Financial Reports and Statements

DBJ - Budget Implementation

DIE - Audits

DJ - ESD Purchasing

DJC - Bidding Requirements

EBBB - Employer Injury/Illness Reports

GBL - Personnel Records

IGBAB/JO - Education Records/Records of Students with Disabilities

JO/IGBAB - Education Records/Records of Students with Disabilities