

**Willamette Education
Service District**

Code: **EIA**
Adopted: 7/8/03
Readopted: 9/12/05; 7/27/10
Orig. Code(s): EI

Insurance Programs

The ESD Board may appoint an agent of record to advise and counsel the Board on all matters relating to insurance. The agent shall serve in an advisory capacity only, without remuneration.

Following periodic review, the Superintendent shall determine increases and/or decreases in insurance protection, except for fringe benefits which are negotiable and become a part of the collective bargaining package.

Insurance shall be placed with local insurance agents of reputable insurance firms as approved by the Superintendent.

Building and equipment insurance will be maintained to protect the ESD's assets. Such insurance will provide replacement cost coverage written, either on a blanket basis with an agreed amount endorsement or on a limit per occurrence basis, and with a deductible to provide cost effective protection from unanticipated expenditures. The Director of Fiscal Services, in consultation with the district's insurance agency of record, will recommend needed coverage to the Board for final approval.

General and personal liability insurance will cover board members, employees, and volunteers only while acting in their official capacity.

Other insurance coverages will be maintained if appropriate to the ESD's property and programs.

The ESD may carry insurance for injury to students under the ESD's liability insurance or workers' compensation programs as needed.

END OF POLICY

Legal Reference(s):

[ORS 30.260 - 30.300](#)
[ORS 278.005 - 278.215](#)
[ORS 334.125\(7\)](#)
[OAR 581-024-0240](#)

Cross Reference(s):

BHE - Board Member Liability Insurance
EEAE - Student Transportation in Private Vehicles