

**Willamette Education
Service District**

Code: **FF**
Adopted: 9/13/11

Naming Facilities

WESD buildings shall be named according to geographic location whenever possible. However, specific facilities (i.e. areas within a building, conference rooms, etc.) may be named for individuals who have been outstanding in educational endeavors; or who have furthered educational programs in the community and/or in Oregon; or who have attained other prominence either locally or nationally.

In cases where WESD facilities are to be named for individuals, such persons shall be retired from active participation in educational activities for five years, or deceased for one year.

The Board shall appoint an adhoc committee to review written proposals to name WESD facilities for an individual. Written proposals shall include the reasons why a specific facility should be named for an individual. When the committee determines a written proposal meets the criteria specified in Board policy, the committee shall recommend to the Board, for their consideration, the specific WESD facility to be named for the individual.

END OF POLICY

Legal Reference(s):

[ORS 334.125](#)