



Abuse of a Child Investigations Conducted on ESD Premises

The Department of Human Services (DHS) or a law enforcement agency has the authority to conduct an investigation of a report of child abuse on ESD premises according to Oregon Revised Statute (ORS) 419B.045. The ESD administrator must be notified that the investigation is to take place, unless the administrator is a subject of the investigation. The investigator is not required to reveal information about the investigation to the school as a condition of conducting the investigation.

After the investigator provides adequate identification, ESD staff shall allow access to the child and provide a private space for conducting the interview. The investigator shall be advised by an ESD administrator or a school staff member of a child’s relevant disabling conditions, if any, prior to any interview with the child. The ESD administrator or designee may, at the investigator’s discretion, be present to facilitate the investigation.

ESD staff may only notify DHS, law enforcement, or other ESD employees that are necessary to enable the investigation. ESD staff may not notify any other persons, including the child's parent(s) or guardian(s).

Investigator Name (Printed)

Name of Agency

Name of Worker’s/Investigator’s Supervisor

Supervisor Contact Information

Position and Badge or ID Number

Student Name

School

Investigator Signature

Date

Investigator refused to sign. The ESD administrator should not deny entry based on refusal to sign.

FOR COMPLETION BY ESD STAFF

- Student not available for interview
- Student refused to be interviewed
- Administrator participated in interview

Name of Administrator Notified

Name of Office Staff Involved

Name of Participating Administrator

This form should be placed in a separate secure file and not in the student’s file.