

Willamina School District 30J

Code: **EEACB**
Adopted: 12/12/94
Readopted: 2/14/05
Orig. Code(s): EEACB

School Bus Maintenance

District-owned and operated buses will be constructed, equipped and inspected in accordance with federal and Oregon law and administrative rules and requirements adopted by the State Board of Education. Buses will be maintained in safe operating conditions through a sound preventive maintenance program.

1. Each driver will make pre-trip inspections, including (a) windshield and wipers; (b) all outside lights; (c) service door; (d) Tires and wheel lug nuts; (e) battery, belts, oil and coolant level; (f) horns; (g) brakes; (h) steering; (I) exhaust system; (G) see that lights, windshield, mirrors and warning sign are clean; (k) emergency equipment; (1) emergency exits and audible warning devices.
2. Each driver will make a written report regarding any mechanical defects as soon as defects are discovered.
3. Defects will be corrected, the driver notified, and a written report submitted as soon as possible.
4. A thorough inspection will be conducted and inspection results will be reported each time the vehicle is serviced. Records will be maintained in accordance with Oregon Administrative Rules. Vehicles will be serviced according to factory specifications and recommendations.
5. All buses will be thoroughly inspected both at the beginning and end of each school year with continual inspections throughout the year. Written reports of each inspection will be maintained.
6. All buses will have stop signal arms mounted in accordance with state law and rules after August 1, 1995. New buses purchased after September 1, 1993, will have stop signal arms mounted as required.

Adequate maintenance and storage facilities will be provided for all equipment.

Adequate mechanical services with trained personnel will be available at the school plant or through contracted services.

END OF POLICY

Legal Reference(s):

[ORS 820.105](#)
[ORS 820.120](#)

[OAR 581-053-0008](#)
[OAR 581-053-0512 - 0550](#)