

Willamina School District 30J

Code: **EEACD-AR**

Revised/Reviewed: 3/09/92; 2/14/05

Orig. Code(s): EEACD-AR

Use of School/District Activity Mini-Bus for Student Transportation

The referenced policy provides for the use of mini-buses for student activities other than home to school to be driven by activity advisors, chaperons and/or coaches.

To be eligible to drive a mini-bus for a student activity, the driver must have successfully completed all requirements of the state of Oregon and the district as indicated in the driver packet.

Once approved to drive, drivers must comply with pre-trip checks, safety regulations, traffic regulations, student supervision and the district's Code of Conduct.

Clean up of the interior of the mini-bus is the responsibility of the assigned driver.

All paperwork must be completed immediately following each use.

Any driver failing to comply with these requirements will be subject to disciplinary action.

Students are not to be left unattended in vehicle. Driver is to be present at all times when passenger(s) are boarded.

The driver will fill out usage form prior to departure and report any deficiencies to the transportation department immediately.