

Willamina School District 30J

Code: **FFA**
Adopted: 1/09/89
Readopted: 3/14/05
Orig. Code(s): FFA

Naming School Facilities

Naming or renaming a building is a matter deserving the thoughtful attention of the Board.

The superintendent will establish a procedure whereby the wishes of the community, students, and staff may be made known to the Board if a new building is to be named or if the name of a school is to be changed.

Insofar as possible, the Board will name schools after the name of the geographic section which it serves. If the school is not to be named for the section which it serves, a representative group of parents will be consulted in naming the school.

The Board will consider requests from school and community groups to name a portion of a building, a single building on a campus with multiple buildings, or a specific area on campus for a person who is not living, provided the proposed name has special significance and/or the person has made an outstanding contribution to the school, the school system, or the community. The group making the request must agree to provide appropriate recognition, such as plaque, portrait, or marker, for the school. The Board will consider the request after its approval by the administration.

The general procedures for selecting a name for a new school shall be as follows:

1. The Board shall appoint a committee composed of two citizens from the immediate community to be served by the particular school; one representative from the teacher group, one from the classified group, the Booster Club or PTC president, and two student representatives from the area to be served.
2. The school-naming committee shall then present a list of not less than three names nor more than five names to the superintendent who will forward the list to the Board.
3. The Board shall then make the final selection of the name from the names submitted by the committee.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.385](#)