

Willamina School District 30J

Code: **GCDA/GDDA**
Adopted: 12/09/96
Readopted: 3/14/05
Orig. Code(s): GCDA/GDDA

Criminal Records Checks/Fingerprinting

All employees including those individuals contracting with the district and their employees, who have direct, unsupervised contact with students shall be required to submit to a nationwide criminal records check and fingerprinting.

The Board requires an Oregon criminal history records check for individuals considered for use as volunteers for the district. The district shall begin using volunteers only after the return and disposition of a criminal records check from the Department of Education.

The district shall begin the employment of an individual or terms of a district contractor on a probationary basis pending the proof of fingerprinting being in progress.

Criminal history records checks and fingerprinting fees as required by the Teacher Standards and Practices Commission (TSPC) shall be paid by the individual.

Newly hired employees not requiring licensure may request that the required fingerprinting fees be withheld from the employee's paycheck. Such fees may be deducted only upon the request of the individual.

The superintendent is directed to develop administrative regulations to meet the requirements of applicable Oregon Revised Statutes and Oregon Administrative Rules.

END OF POLICY

Legal Reference(s):

[ORS 181.555](#)
[ORS 326.603](#)
[ORS 326.607](#)
[ORS 336.631](#)

[ORS 338.115](#)
[ORS 342.143](#)
[ORS 342.223](#)

[OAR 414-061-0010](#)
[OAR 581-021-0500](#)
[OAR 581-022-1730](#)
[OAR 584-036-0062](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

EEACA - School Bus Driver Examination and Training
IICC - Volunteers