

Willamina School District 30J

Code: **GD**
Adopted: 1/09/89
Readopted: 3/14/05
Orig. Code(s): 4200; 4201

Classified Staff/Classified Staff Positions

Classified personnel are those employees in job positions for which no teaching or administrative certificates are required by law. The district shall hire classified employees who will give conscientious attention to their duties and the welfare of students.

Regular classified employees are those employed in a position established by the Board requiring 20 or more hours per week for at least a full school year.

Classified supervisory employees are those who serve in positions that exercise administrative authority or supervisory responsibility over classified employees, as indicated on the job description.

The superintendent or his/her designee shall prepare a systematic plan for the classification of classified employee positions. The skills, knowledge, and ability required, and titles and examples of work performed are to be prescribed in a written specification for each classification. All classified positions shall be assigned an appropriate classification within the structure of the plan.

Regulations will be developed to specify the process to be used by classified employees requesting consideration of their position(s) for reclassification.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)

[ORS 332.505](#)

[ORS 659.805](#)

[ORS 659.850](#)

[ORS 659A.009](#)

[ORS 659A.029](#)

[ORS 659A.030](#)

[ORS 659A.142](#)

[ORS 659A.145](#)

[ORS 659A.233](#)

[ORS 659A.236](#)

[ORS 659A.309](#)

[ORS 659A.409](#)

[OAR 581-021-0045](#)

[OAR 581-022-1720](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.

Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

GAB - Job Descriptions

IC/ICA - School Year/School Calendar