

Alternative School/Credit Recovery Request Form/Notification

Student Name: _____ Grade: _____
Request made by: _____ Date: _____
Courses to be taken: _____

Alternative Education Program Request:

- Credit Recovery Online Program (OdysseyWare/Acellus)
- Home School Placement (Online)
- Alternative placement (Computer Lab)

- Full time Part time

Specific reason requesting the Alternative/Credit Recovery placement:

Teacher Recommendation:

- Teacher has contacted parent regarding student's academic progress: (phone call/email)
- Teacher has had a conference with parent: Yes No

Student's grade/percentage: _____
Days of Attendance: _____ Absent: _____

Teacher Signature: _____ Date: _____

Administrator: _____

Recommendation: _____

By signing this document I hereby agree to the alternative placement of my student

Parent/Guardian: _____ Date: _____