

Volunteers

1. Volunteers play a vital role in the operation of a school or district.
2. A volunteer is a non-compensated, non-employee of the district who may perform a variety of tasks and functions. These tasks and functions are as varied as the skills and talents of the persons who possess them.
3. Volunteers may assist a teacher/coach only in a supportive capacity while under the direct supervision of a designated teacher/coach or when a designated teacher/coach is nearby.

Volunteer tasks may include:

- a. Instructional Support- Monitoring or tutoring student performance of a variety of tasks which supplement the basic instruction of the teacher/coach and by offering opportunities to practice and apply what has been learned.
 - b. Clerical Support – Performing tasks generally defined as non-instructional but educationally related such as preparing materials, typing, filing, duplicating, etc.
 - c. Student Control – Assisting the responsible teacher/coach in supervision of lunch rooms, play grounds, hallways, bus duty, locker rooms, playing fields and classrooms.
 - d. Co-curricular Activity Support – Tutoring in skill development, conditioning and instruction under the direction of an assigned coach. Supervision of participants may vary within the sport/activity assigned. A volunteer in the athletic area may be required to assume a greater responsibility in the event of an injury or medical emergency.
4. Volunteers may not be assigned to tasks or responsibilities which:
 - a. Are outside the general scope of the tasks listed above.
 - b. Place the volunteer in a position of direct supervision as opposed to assisting in the supervision.
 - c. Require the volunteer to do direct instruction (teaching) as opposed to tutoring or monitoring.
 - d. Evaluate students or assign grades.

** “Designation” is determined by the superintendent or his/her designee.