

## **Academic Progress/Parental Notification of Student Progress**

The district wishes to create an atmosphere in which the opportunity for academic success for all students is maintained. Teachers will monitor student learning by calculating student academic process and reporting to parents about such progress at least two times per grading period prior to grade reporting at the secondary level. Teachers will maintain the current practice of continuous monitoring and reporting to parents prior to grade period reporting at the elementary level. Calculations of student grades/progress should occur, minimally, every four and half weeks unless long-term projects, papers or other such evaluations/assignments are a part of the classroom program.

In addition, reports concerning the lack of student progress will be made to parents any time a significant change in student academic progress is noted. Significant change shall mean a decline of two (2) grade levels, lack of homework, failing grades in classes, missing assignments or tests.

### **Parental Notification Process**

The following shall occur at any time during the school year that a student's:

1. Cumulative GP A for the class or classes become an F or is failing;
2. Cumulative GP A for the class or classes declines by either 20% or two grade levels;
3. Homework assignments have not been turned in and may affect the academic progress of a student;  
or
4. Assignments, projects or tests are missing which may affect the academic grade of a student.

### **Teachers**

1. Shall notify the parent of the student when any of the described conditions occur;
2. Shall notify the office when any of the described conditions occur;
3. Shall document the method utilized to contact the parents;
4. Shall work with the parent to create a plan to remedy any of the student deficiencies;
5. Shall notify the parent and the office when any or all deficiencies have been corrected.

### **The Student**

Shall meet all other requirements that may be agreed to by the parent and the staff.

## **The Parent**

Will be expected to meet with the teacher to create and support a plan to remedy any of the student's deficiencies.

Such a rule supports efforts by the district to develop students that are self-directed learners who:

1. Frequently evaluate their own progress and make appropriate corrections to achieve success;
2. Set and meet goals;
3. Meet high personal standards;
4. Monitor time lines and make modifications in organizing their priorities as they proceed.

## **Academic Eligibility for Extracurricular Activities**

1. All students shall be eligible to participate in athletics if the following criteria are met:
  - a. She/he was enrolled in school, attended regularly and passed all subjects in the preceding grading period;
  - b. She/he currently is enrolled in school, attending regularly and maintaining a passing grade in all subject areas.
2. Students, with the exception as noted in 3., may participate in all other school extra-curricular activities (i.e., dances, non-graded field trips, reward parties, etc.) If she/he meets the requirements as described above in b. Failure to meet the provisions of 1.b. will not require the student fulfill the requirements of 4. below. Students who fail to meet 1.b. shall be subject to the Parental Notification Process and will have to fulfill any action taken as a consequence of that process as well as meet the standards of 1.b. in order to participate in the activities described in this section. (The standards of 1.b. must be met by the student the day/week of the activity in order for her/him to participate.)
3. Where an extra-curricular activity is a part of a student's grade (i.e., band concerts, choir, etc.) the student will be exempt from the extra-curricular portion of this administrative rule. However, all other provisions of this administrative rule shall apply. Verification of such exemption shall be the responsibility of the building principal.
4. In addition to implementation of the provisions of the Academic Progress rule for all students, violations of the eligibility policy for extra-curricular activities, except as noted in sections 2. and 3. above, will result in the consequences described in the following section.

## **Academics**

To be eligible for athletics/activities, students must be enrolled in and passing a minimum of five (5) classes. To be eligible for athletics/activities in the Fall, a student must have passed a minimum of six (6) classes during the Spring semester of the proceeding school year.

To be eligible for athletics/activities a student must have passed five (5) classes during the preceding trimester. Transfer students will be governed by OSAA academic standards until they have attended Willamina High School for a full trimester.

Students with one or more failing grades on the three-week progress reports shall be placed on a one-week probation period. At the end of the one-week probation period, the student must obtain a grade report for each class. If the student has one or more failing grades at the end of the one-week probation period, the student will remain on probation until six-week progress reports are available.

Students with one or more failing grades on the six-week progress reports shall be placed on a two-week probation. At the end of the two-week probation period, the student must obtain a grade report from each class. If the student has one or more failing grades at the end of the two-week probation period, the student will remain on probation until nine-week progress reports are available.

Students with one or more failing grades on the nine-week progress reports shall be placed on probation until the trimester grades are completed (three weeks).

Students with one or more failing grades on the trimester report card shall be ineligible for the following trimester.

Students must maintain a "C" average.

Students with incomplete grades on any progress report or report card shall be placed on probation until proof is furnished that the work necessary to remove the incomplete has been turned in and graded.

Participants on probation shall be subject to the following guidelines:

1. Participants shall miss scheduled games/activities during probation;
2. Participants must practice during the probation;
3. Participants will not be permitted to dress down, and warm up with their team;
4. Participants shall not miss school or class time to accompany athletic/activity groups to away events.

### **Attendance**

All participants must be in school by the start of third period to be eligible to practice that day. All participants must be in school for the entire day to be eligible to participate in an activity and/or game. Exceptions may be made on a case by case basis by school administration only if the student gains administrator approval prior to leaving school or being absent, and only if the reason for the absence qualifies as an excused absence. A tardy of more than 10 minutes shall be considered an absence for the purpose of this rule.