

## **Review Committee**

Within 10 school days following receipt of a request for reconsideration of material, e.g., library, audio-visual, textbook or supplementary, the principal will convene a review committee.

The review committee shall consist of:

1. Building Administrator (Other than principal acting as convener.)
2. Classroom Teacher
3. Nonschool Patrons

The principal shall act as the convener and recorder for the review committee.

The complainant shall be given the opportunity to appear before the review committee to explain the reason(s) for the reconsideration request. Following a full explanation and a question-answer period the review committee shall have an opportunity to privately discuss the complainant's request. The committee shall recommend what action is to be taken.

The principal (convener) shall, within five school days, present the record of the meeting and the recommendation of the committee to the superintendent for his/her consideration.

The superintendent shall notify the complainant of his/her decision as soon as practicable.

If the complainant disagrees with the decision of the superintendent, he/she may request in writing a meeting with the Board (see Policy KL). Such a meeting shall be scheduled at the next regular meeting of the Board.