

Willamina School District 30J

Code: **KLD**
Adopted: 1/09/89
Readopted: 5/09/05
Orig. Code(s): KLD

Public Complaints about District Personnel

Whenever a complaint about personnel is made directly to the Board as a whole or to a Board member as an individual, it will be referred to administration for study and possible solutions. The individual employee involved will be advised of the nature of the complaint and will be given every opportunity for explanation, comment, and presentation of the facts as he/she sees them.

If it appears necessary, the administration, the person who made the complaint, or the employee involved may request a meeting with the Board for the purposes of further study and a decision by this body. Generally all parties involved, including the school administration, will be asked to attend such a meeting for the purposes of presenting additional facts, making further explanations, and clarifying the issues.

The Board will conduct such meetings in as fair and just a manner as possible. The Board may request a disinterested third party to act as moderator to help reach a mutually satisfactory solution.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.107](#)

[OAR 581-022-1940](#)

Cross Reference(s):

BDDH - Public Participation in Board Meetings
KL - Public Complaints