

**Winston-Dillard
School District 116**

Code: **BDD**
Adopted: 7/10/02
Readopted: 3/16/11
Orig. Code(s): BDD

Board Meeting Procedures

1. Quorum

A majority of the members of the Board shall constitute a quorum. The district is governed by a five member Board. A quorum for a five member Board is three. A lesser number than a quorum of the Board may meet and adjourn from time to time and compel the presence of absent members.

2. Vote Needed for Exercise of Powers

The affirmative vote of the majority of members of the Board shall be necessary for the exercise of any of the Board's powers.

3. Board Member Voting

Voting shall be by the raising of hands or by voice vote. The chair shall vote on all issues. The vote of each member on all motions shall be recorded in the minutes.

4. Abstaining from Vote

If a Board member chooses to abstain from voting, such abstention and the reason therefor shall be recorded.

5. Parliamentary Procedure

Official Board business shall be transacted by motion or resolution at duly called regular or special meetings. Motions may be discussed without benefit of a second.

Except as otherwise provided by state law and/or board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order, Newly Revised*, and "Procedure in Small Boards," as may be modified by the Board shall govern the Board in its deliberation.

The chair shall decide all questions relative to points of order, subject to an appeal to the entire Board.

6. Adequate Information to Precede Action

In every phase of district affairs, the Board shall expect leadership, guidance and recommendations from the superintendent.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)
[ORS 244.120\(2\)](#)

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)