

**Winston-Dillard  
School District 116**

Code: **GCBDA/GDBDA-AR(7)**  
Revised/Reviewed: 4/20/11; 6/21/17

**Fitness-for-Duty Certification**

To: \_\_\_\_\_

Date: \_\_\_\_\_

From: \_\_\_\_\_

Subject:     Fitness-for-Duty Certification

Family and medical leave for your own serious health condition ends on (date) \_\_\_\_\_.  
Prior to returning to work you must provide a Fitness-for-Duty Certification verifying whether you are able to return to work, if you have any job-related restrictions and the duration of any restrictions. Please take this Fitness-for-Duty Certification to your health care provider for completion. The district will use this Fitness-for-Duty Certification to determine if you are able to return to work after your leave.

**Return the completed Fitness-for-Duty Certification to the district prior to the end of your Family and Medical Leave or by (date) \_\_\_\_\_.**

.....  
**Fitness-for-Duty Certification**

**Health Care Provider Completes this Section**

**Instructions:** Please complete all sections in order for the district to determine if the employee is able to return to duty. The employee's position description or a list of essential duties (district specifies which) is attached to this form.

1.    The employee is able to return to work full-time without restrictions:    Yes    No

    a.    If yes, list the effective date: \_\_\_\_\_.

    b.    If no, complete the following:

        (1)   The employee will be able to return to work with no limitation on (date) \_\_\_\_\_.

        (2)   I certify that from (date) \_\_\_\_\_ to (date) \_\_\_\_\_  
              the above named employee will be:

          (a)       Unable to perform the physical requirements of their work; or

          (b)       Is medically incapacitated:    Totally    Partially\*\*

          \*\*If partially medically incapacitated, complete the following:

          (c)   Number of hours per day employee is able to work: \_\_\_\_\_.

          (d)   Number of days per week employee is able to work: \_\_\_\_\_.

(3) List any restrictions on the employee's work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Health Care Provider

\_\_\_\_\_  
Type of Practice

\_\_\_\_\_  
Signature - Health Care Provider

\_\_\_\_\_  
Date

**Health care provider: Please return the completed form to the employee/patient.**

Attached: Position description/description of essential duties (district specifies which).