

**Winston-Dillard
School District 116**

Code: **IBDJA-AR(1)**
Adopted: 7/10/02
Readopted: 4/20/11
Orig. Code(s): IBDJA-AR(1)

Home Schooling – Procedures**

Home schooling is that situation in which a child is being taught by a parent or a private teacher the courses of study usually taught in grades 1-12 in the public school for a period equivalent to that required of students attending public schools. The procedure for home-schooling students is as follows:

1. When a student is taught or is withdrawn from a public school to be taught by a parent or private teacher, the parent or teacher must notify the Douglas Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when a home-schooled student moves to a new ESD, the parent shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD superintendent shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. Notification must be received and acknowledged before a student is withdrawn from school, and thereafter before the start of each school year;
2. Each student being taught by a parent or private teacher shall be examined no later than August 15, following grades 3, 5, 8 and 10:
 - a. If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew;
 - b. If the student never attended public or private school, the first examination shall be administered prior to the end of grade 3;
 - c. Procedures for home-schooled students with disabilities are set out in OAR 581-021-0029.
3. Examinations testing each student shall be from the list of approved examinations from the State Board of Education;
4. The examination must be administered by a neutral individual qualified to administer tests on the approved list provided by the Oregon Department of Education (ODE);
5. The person administering the examination shall score the examination and report the results to the parent. Upon request of the ESD superintendent, the parent shall submit the results of the examination to the ESD;
6. All costs for the test instrument, administration and scoring are the responsibility of the parent;
7. In the event the ESD superintendent finds that the student is not showing satisfactory educational progress, the ESD superintendent shall provide the parent with a written statement of the reasons for the finding, based on the test results and shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.

The district assumes no responsibility for the instruction of the child who is being home schooled. A student enrolling at Douglas High School after a period of home schooling may apply to challenge required courses for credit by examination. Application must be addressed to student services for directions and processes for challenge examination, one week prior to opening of fall semester, and two weeks prior to opening of the second semester.