

**Winston-Dillard
School District 116**

Code: **JECC**
Adopted: 7/10/02
Revised/Readopted: 5/25/11; 11/14/12; 9/13/17
Orig. Code(s): JECC

Assignment of Students to Schools**

Attendance areas are established by the Board for district schools. Students are expected to attend the school serving their place of residence unless an option to transfer to another district school has been provided by the district to meet the requirements of the Every Student Succeeds Act of 2015 (ESSA), state law or Board policy.

Principals are prepared to assist parents in making an informed choice when an attendance area exception is being considered. This assistance is designed to serve as an act of providing information, not an act to dissuade. Principals will ensure appropriate notice is provided to parents of their right to request a transfer of their student to a safe district school in the event the school the student is attending is identified as persistently dangerous, or the student has been a victim of a violent criminal offense in or on the grounds of the school the student attends.

The parent will be asked to fill out a basic application for district records after meeting with the principal or designee of the school from which the student is requesting to transfer. Applications are forwarded to the superintendent or designee for the approval of attendance area exceptions.

Students whose residence changes within the district boundaries during the regular school year may continue in the school serving the former residence until the end of the school year. Requests to continue in attendance for the following school year will be by application.

Transfer request applications are subject to availability of space, personnel and resources, except those based on identification of the student's school as persistently dangerous or the student has been a victim of a violent criminal offense. Approved applications will normally be granted for a full school year. The Board may establish other criteria from time-to-time.

The parent will be responsible for providing transportation for his/her student changing attendance areas for reasons other than those provided by law. Transportation will be the responsibility of the district for all student transfers approved pursuant to the provisions of ESSA or state law.

All transfers are subject to annual review and renewal at the discretion of the district, unless the transfer was required by ESSA.

END OF POLICY

Legal Reference(s):

[ORS 329.485](#)
[ORS 332.107](#)

[OAR 581-021-0045](#)

Every Student Succeeds Act of 2015, 20 U.S.C. § 7912.