

Woodburn School District 103

Code: **BCE**
Adopted: 11/19/09
Readopted: 2/16/12
Orig. Code(s): BCE

Board Committees

Special committees may be created by the Board for special assignments. When so created, such committees shall be appointed by the Board or by the Board chair and shall terminate upon completing their assignments, or they may be terminated at any time by a vote of the Board.

Committee-of-the-whole meetings, called “work sessions,” may be held. Committee-of-the-whole meetings may be called by the chair or any two Board members.

Special temporary committees composed of one or more Board members may be appointed by the chair for any purpose approved by the Board. The functions of such committees shall ordinarily be factfinding, deliberative and advisory, and their reports shall be made to the Board for discussion and action. The chair of the Board and the superintendent shall be ex-officio members of all committees. Committee recommendations and reports will become an official part of Board minutes.

All meetings of special committees and of committees-of-the-whole will follow public meetings law. The Board and its committees may sit in executive sessions to discuss matters when such sessions are required and permitted by law.

A Board committee may appoint, subject to Board approval, advisory members from the staff, student body or community. Advisory members will be instructed in the committee’s functions and their status. These members may not be included in considering whether a quorum of the committee is present, nor may they vote on recommendations to be made to the Board. Either an advisory member or an ex-officio member may present a written minority report to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)
[ORS 332.045](#)
[ORS 332.105](#)

Cross Reference(s):

BCF - Advisory Committees to the Board