

Yoncalla School District 32

Code: **DJFA**
Adopted: 6/11/12

Use of Credit Cards

With prior Board approval the district superintendent and deputy clerk can make application for a district credit cards.

At the discretion of the superintendent, employees and Board members may, in the process of doing district business, use district credit cards.

Only authorized expenditures associated with district expenses may be purchased with the card. Securing cash is not an authorized expenditure for use of district credit cards. All credit charges will be paid in full monthly.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 652.610\(3\)](#)

Or. Gov't Standards and Practices Comm'n, Advisory Opinion 01A-1007 (Aug. 29, 2001).

Cross Reference(s):

DJ - District Purchasing