

# Yoncalla School District 32

Code: **JEE**  
Adopted: 8/23/00  
Readopted: 6/11/12  
Orig. Code(s): JEE

## Student Attendance Accounting

The superintendent and administrative staff will develop procedures for assuring that accurate student attendance records will be maintained, submitting necessary reports and reporting attendance to parents in a timely manner.

The superintendent will designate the principal to serve as attendance officer for each building in the district.

School attendance accounting shall be the responsibility of the principals, governed by the statutes related to the Oregon Compulsory Attendance Law.

A student's attendance record is of such importance to his/her success that every student should strive to make as perfect a record as possible. The school office will keep a complete record of each student for the four years in high school and this will then become part of the student's education record.

END OF POLICY

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### Legal Reference(s):

[ORS 326.310](#)

[ORS 339.065](#)

[OAR 581-021-0046\(5\)](#)

[OAR 581-021-0050](#)

[OAR 581-022-1130](#)

[OAR 581-022-1660](#)

[OAR 581-023-0006](#)